

Village of Chadwick
225 Main Street
Chadwick, IL 61014
Meeting Minutes of the Board of Trustees
March 4, 2019

The Village Board of Trustees met in regular session at 6:32 P.M. being called to order by Village President Kim Hinrichs.

The meeting was opened with Roll Call. Board members present Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer.

Pledge of Allegiance was led by Hinrichs.

Motion by Miller to approve the February 4th Board minutes and the February 25th Committee of the Whole minutes. Second by Bosacki. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer

Nays: None

Motion by Burns to approve the Agenda with the addition of the Cross Connection Control Survey. Second by Brinkmeier. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer

Nays: None

In the President's Report, Hinrichs mentioned that the EPA application for the Calvert Avenue water main extension was acknowledged by Springfield. A Cross Connection Control Survey, mandated by EPA, will be sent out to all residents.

Motion by Morgan to accept the Village Bills as printed with the addition of Flower Fan-A-See for \$62.00. Second by Bosacki. Roll call taken:

Ayes: Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer.

Nays: None

General Fund Account

Mediacom	\$ 83.84
Darrin Flynn	\$ 99.00
Mark Hinrichs	\$1,736.13
Bob Kepler	\$ 573.75
John Looney	\$ 313.50
Scott Marth	\$1,560.00
Deb Meiste	\$1,233.38
Denny Patch	\$ 132.00
Cardmember Service	\$ 178.29
Jo-Carroll Energy	\$ 809.29
Scott Marth	\$ 6.76
Deb Meiste	\$ 54.79

Northwest Plumbing Heating & Pumps	\$ 384.01
Personnel Concepts	\$ 11.22
RSB Computer Works	\$ 200.00
Mark Hinrichs	\$1,440.81
Bob Kepler	\$ 474.12
John Looney	\$ 459.32
Scott Marth	\$1,068.25
Deb Meiste	\$ 994.48
Chadwick Oil & Ag Service	\$ 476.10
Communication Revolving Fund	\$ 44.27
Fairhaven Township	\$1,550.00
Nicor	\$ 200.00
Flower Fan-A-See	\$ 62.00

Water/Sewer

Moring Disposal, Inc.	\$2,792.20
Water Solutions Unlimited, Inc.	\$ 895.00
Cardmember Service	\$ 27.25
Jo-Carroll Energy	\$2,304.10
Northwest Plumbing Heating & Pumps	\$ 390.00
Test, Inc.	\$ 536.00
Viking Chemical Company	\$ 295.80
Chadwick Oil & Ag Service, Inc.	\$ 47.36
Fairhaven Township	\$ 50.00
Willett Hoffmann & Associates Inc.	\$ 921.30

Meiste had given copies of the YTD Profit and Loss statements to the Trustees.

An Employee Handbook meeting was set up for March 18 at 6:00 P.M. Transfer for Water/Sewer salaries was done for January and February. Insurance adjuster came to view damage to the Maintenance Building and Village Hall.

Motion by Morgan to document making adjustments to the resident water bills with a trustee signed form. Second by Schafer. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer

Nays: None

Committee Reports

Finance:

Motion by Burns to sign the Engagement Letter with Wipfli LLP to perform the 2018/2019 Audit. Second by Miller. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer

Nays: None

Motion by Burns to continue the \$1,500.00 annual payment to the Lions Club for grounds and upkeep of the Memorial and American Legion as was originally voted on at the May 5, 2014 Village Board Meeting. Second by Bosacki. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan

Nays: None

Abstained: Schafer

Motion by Burns to provide Health Insurance for Full-time employees at a rate of \$500.00 per month, beginning May 1, 2019, with this payment being documented in the form of a 1099 at the end of each calendar year and will be reviewed yearly. Second by Morgan. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer

Nays: None

Motion by Burns to provide a Retirement Benefit for Full-time employees, effective May 1, 2019, at a rate of \$5,000.00 per fiscal year to be paid half on November 1st and half on April 1st, with this payment documented in the form of a 1099 at the end of each calendar year and will be reviewed yearly. Second by Brinkmeier. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer

Nays: None

Motion by Burns to Consolidate Water and Sewer Banking Accounts (100107 into 876961) and General Fund Banking Accounts (100669 into 875047) to allow for ease of banking and accountability. Second by Brinkmeier. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer

Nays: None

Motion by Burns for the Clerk/Collector position to move from a part-time to a full-time position effective immediately. Second by Bosacki. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, and Morgan

Nays: Schafer

Motion by Burns to approve the 2019/2020 Budgets as presented. Second by Bosacki. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer

Nays: None

Police:

Police Chief Marth submitted his February Police report. He will work on inoperable vehicle letters.

Parks and Trees:

The proposed 2019 Tree Removal List was presented with some discussion. Miller will get with Alan Skoog to see what ash trees he would like treated.

Streets, Alleys, and Sidewalks:

Morgan reported that two tubes will be replaced before Taylor Road is seal coated this summer.

Water, Sewer, and Garbage:

Motion by Morgan to change the late fees on the water bills from 10% of the bill to a flat fee of \$25.00 effective April 22, 2019. Second by Bosacki. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer

Nays: None

Motion by Morgan to credit resident's water bills a one-time credit of \$3.00 upon having their bills emailed. Second by Burns. Roll Call.

Ayes: Bosacki, Brinkmeier, Burns, Miller, Morgan, and Schafer

Nays: None

Economic Development:

Brinkmeier reported that Luke Myers will not enter into a lease agreement with the Village at this time as his plans have changed. Justin Parks, Chadwick/Milledgeville FFA Advisor said he is interested in putting in a plot on the Village lots. Also discussed was putting a Community Garden on part of the property. Justin will get back with the Village in regards to an agreement.

Public Works Superintendent Mark Hinrichs reported that a representative from Maguire Iron, Inc. will be giving us a free inspection of the water tower once the weather gets better. The Marion Street water main break was fixed without having a boil order, since the water did not have to be shut off.

Additional repair clamps were ordered to have on hand. We've had ten days now without snow.

Because of the snow, we couldn't safely get to the meters to read, so they were estimated again. Kim, Mark, and Deb are going to a FEMA meeting in Mt. Carroll on Thursday. Mark will check with Tracy Queckboerner about the 3" meter for Chadwick Oil and Ag. A water leak was found in an abandoned house. There was an electrical problem for Well 3 and a heavy duty transformer was installed.

New Business:

Village Attorney:

Morgan had not made his contact yet in regards to Schmitt. Attorney Mitchell was instructed to have MSA provide the Village with an itemized bill with dates.

The meeting was adjourned at 7:55 P.M.

Minutes respectfully submitted by Deb Meiste.